



**400 N Olive  
Dallas, TX 75201**

## EXHIBITOR SHIPPING AUTHORIZATION

Please complete all areas below and fax this form within five (5) days prior to the event date to:  
**Brenda Castillo, Catering Sales Manager, (214) 922-0308 AND**  
**Brian Bigham, Penfield's Business Center, (214) 969-7650**

Group Name:	CareerMD		
Event:	CareerMD Career Fair		
Date of Event:	Thursday, October 14, 2010		
Exhibitor On-Site Contact:			
Exhibitor Company:			
Cardholder Name As It Appears on the Card:			
Cardholder Billing Address:			
Business Telephone:			
Credit Card Number:			
Credit Card Expiration Date:			
Credit Card Type: (circle)	VISA	MASTERCARD	AMERICAN EXPRESS DISCOVER

### DRAYAGE FEES (In/Out)

Letter	Up to 1 lbs.	No Charge.
Package	1-5 lbs.	\$5.95
Package	6-20 lbs.	\$13.95
Package	21-40 lbs.	\$26.95
Package	41-50 lbs.	\$39.95
Package	50+ lbs.	\$56.95
Display Case		\$39.95
Crate		\$59.95
Pallet		\$149.95
Storage (after 10 days)		\$5.00 per box

All packages are subject to a security and handling charge and will be delivered to and picked up from the meeting space on the day of the event. For additional information, please contact Brenda Castillo (Sheraton) at (214) 303-4242 and/or Brian Bigham (Penfield's Business Center) at (214) 303-4141.

I, \_\_\_\_\_, hereby authorize the Sheraton Dallas Hotel/Penfield's Business Center to apply all shipping, storage, and handling related charges to my credit card.

Cardholder's Signature: \_\_\_\_\_

Date: \_\_\_\_\_